



Order Form

Customer		Today's Date
Name	_____	_____
Phone	_____	Expected Delivery
Email	_____	_____
Image		
Filename	_____ <input type="checkbox"/> .TIF <input type="checkbox"/> .PDF <input type="checkbox"/> .JPG	
Image Size	_____ X _____ <input type="checkbox"/> Inches <input type="checkbox"/> Centimeters	
Border Size	T _____ S _____ B _____ (Top-Sides-Bottom)	
Border Color	<input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Color _____	
Final Size	_____ X _____ <input type="checkbox"/> Inches <input type="checkbox"/> Centimeters	
Media	<input type="checkbox"/> Matte <input type="checkbox"/> Gloss <input type="checkbox"/> Satin <input type="checkbox"/> Canvas <input type="checkbox"/> Adhesive <input type="checkbox"/> Smooth <input type="checkbox"/> Light Texture <input type="checkbox"/> Heavy Texture <input type="checkbox"/> Fabric	check all that apply
Media Weight	<input type="checkbox"/> Heavy <input type="checkbox"/> Medium <input type="checkbox"/> Thin	
Mount	<input type="checkbox"/> Dibond <input type="checkbox"/> Sintra <input type="checkbox"/> Coroplast <input type="checkbox"/> Stretcher Bars <input type="checkbox"/> Matboard _____ (color)	
Copies	# _____	
Delivery	<input type="checkbox"/> Pick-up <input type="checkbox"/> Ship	
Shipping	<input type="checkbox"/> USA Zip _____ <input type="checkbox"/> Int'l. City _____	
Additional	<input type="checkbox"/> No proof <input type="checkbox"/> +\$10 for (1) proof <input type="checkbox"/> +\$45 for base image prep (sizing, exposure, color, sharpness) <input type="checkbox"/> +\$95 for detailed image prep and (2) proofs	

more information loupeprint.com

to provide more details about your order please email mail@loupeprint.com

- This form is for (1) image/file. Fill out multiple forms for additional images/files
- Send image files via WeTransfer.com, a link is available on our website
- .TIF or .PDF - 300dpi files preferred
- Visit our studio to deliver files via USB and look at paper samples
- Normal service is (3) days
- Mounting adds (7) days to service
- Standard shipping time is (4) days, (1) day for Lake Michigan neighbors
- Rush estimates upon request
- Max paper width is 64 inches, length determined by chosen media
- Special order materials may require additional charge and production time
- Large project scheduling done on an individual basis
- Proofs are 11x14 inches
- Use this form and receive a 5% discount on your order

To Submit:

Filled by hand, photograph the top box and email photo to mail@loupeprint.com
 Filled by computer, email saved PDF to mail@loupeprint.com

→ We will provide quotes upon receiving this form

to speak to a human please call [773 609 5344](tel:7736095344)

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